**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Tuesday, June 7, 2022**

GUESTS: Kevin Crate and Ches Witty

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Municipal Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Arthur F. Hayden and Wayne L. Bailey were in attendance. Shane Chatwell, Road Superintendent, Tim Bailey, Bylaw Enforcement Officer and Lynn Jackes, Deputy Clerk-Treasurer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The meeting was called to order by Reeve Noland at 7:30 p.m.

No conflict of interest was declared.

**MOTION: 2022-68**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the June 7, 2022 Regular Council Meeting……………………carried K.N.

**MOTION: 2022-69**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

That Council approve the Regular Council Meeting Minutes of May 3, 2022……………..carried K.N.

**MOTION: 2022-70**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

THAT Council approve the Special Council Meeting Minutes of May 31, 2022……………carried K.N.

**Road Superintendent’s Report:**

Shane Chatwell, Road Superintendent, advised Council that Beamish has committed to covering the warranty work for the surface treatment from 2 years ago. 2 kms. On Indian Point and 1 km. on Union Road will be completed. There is less concern with the Poplar Road issue. Beamish has requested the township’s assistance in providing approximately $3,500.00 in gravel to complete this work.

Council has discuss and advised that the township will pay for the stone and Beamish will pay for the trucking. MSO has the contract for surface treatment this year and it is to begin on June 22nd.

Shane advised roadside mowing should be completed in the next week or two.

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**MOTION: 2022-71**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the purchase of 1,500 cubic metres of 5/8 crush from Robert Cranston for the amount of $31.25 per cubic metre plus HST…………….carried K.N.

**MOTION: 2022-72**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT Council approve the purchase of 800 cubic metres winter sand (to be placed in the dome) from Robert Cranston for the amount of $25.50 per cubic metre plus HST…………………..carried K.N.

Shane Chatwell excused himself from the meeting at 7:50 p.m.

**MOTION: 2022-73**

Moved By: Penny Palonen

Seconded By: Arthur F. Hayden

THAT the Road Voucher in the amount of $28,370.53 be approved for payment……………………..carried K.N.

Kevin Crate attended the Council Meeting to discuss various concerns.

1. Mr. Crate advised there is increased development on the south end of Bell Road with heavy truck traffic. The hill is narrow and the line of sight is poor. There is a safety concern. The suggestion is to put a yellow line up through the middle of the hill and consider widening the hill for safety.

The Roads Committee, consisting of Shane Chatwell, Arthur F. Hayden and Ken Noland, will inspect the hill and consider options to improve safety. This road has not been scheduled for work in 2022 but possibly 2023.

1. Fire Department: Kevin Crate stated his concern with the lack of a Fire Chief, training issues and lack of response. Concerned with nothing on the Agenda to discuss Fire Department. He suggested the Northern Fire Protection Program is being used in unorganized and asked if that was an option for Burpee and Mills.

Reeve Noland advised the lack of response by firefighters was to the test pages being sent out. Firefighters have responded with the two trucks to fires. He advised the Northern Fire Protection Program is for unorganized townships only.

1. Trailer Bylaw: Mr. Crate advised that Mac’s Bay Conservation Reserve has trailers on that property. The Ontario Parks website is allowing trailers but there are no permits issued. He has concerns regarding trespassing, fire pits and forest fires. He spoke with Conservation people but they did not express concern. He questioned if there is a contract with the MNR for
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forest fire coverage and if the MNR were aware of trailers being allowed on Ontario Parks land.

Tim Bailey, Bylaw Enforcement Officer, advised he was not aware of trailers at that location but will investigate.

Reeve Noland explained the MNR Fire Agreement for coverage in that area.

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Ches Witty attended the Council Meeting to discuss some items of concern as follows:

1. Mr. Witty advised that property taxes are high and no services are being provided, in his opinion. The taxpayers had repaired the road themselves toward Lorne Lake. Emergency vehicles can now get down to that area.

Reeve Noland advised that property taxes are charged based on assessed values of those properties. The Municipal Property Assessment Corporation had been contacted a couple of years ago with little success at having assessments reviewed or lowered. The entire province falls under the MPAC assessment system.

1. Mr. Witty stated that in his opinion Bell Road to the snowplow turnaround is not acceptable, including the hill. Gravel was added 2 or 3 years ago and then graded but the road is sinking in spots. He believes the work was done incorrectly by the Township. He believes the road to be too narrow and more dangerous with heavy truck traffic.

Council advised this road will be reviewed and considered for next year’s maintenance schedule.

1. Trailer Bylaw: Ches Witty asked how the trailer fees were set? He advised that no one can remove their trailers in the winter, as stated in the bylaw. He is concerned that people are angry and will burn their trailers instead of removing them.

Reeve Noland advised the campground trailer park fees were taken into consideration as well as the trailer bylaws from other municipalities fee structures to establish the bylaw fees.

Ches Witty and Kevin Crate excused themselves from the meeting.

**Bylaw Enforcement Report:**

Tim Bailey, Bylaw Enforcement Officer, presented his May, 2022 Report.

* Property Inspections are Ongoing – approx.. 35% of Burpee/Mills has been inspected
* Continued review of Zoning Bylaw submitted by J.L. Richards
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* Emergency Measures Courses are being completed as available.
* Bylaw Contraventions:
	+ Burpee – 21 violations, 11 resolutions in progress, 8 resolved, 3 no resolution plan achieved
	+ Mills – 25 violations, 9 resolutions in progress, 11 resolved, 5 no resolution plan achieved
* Trailer licences procured to date: Burpee 5, Mills 7

Plan for June:

 - Trailer Bylaw Education

* Finalize Township Emergency Response Plan
* Burpee and Mills Zoning Bylaw

**MOTION: 2022-74**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $107,376.60 be approved for payment…………………..carried K.N.

**MOTION: 2022-75**

Moved By: Arthur F. Hayden

Seconded by: Penny Palonen

THAT the Fire Voucher in the amount of $333.43 be approved for payment……………………carried K.N.

**Reports:**

Airport: Wayne Bailey advised the Airport was the location for an Emergency Mock Airplane Practice for Island Fire Departments. It appeared to be well attended.

 Ken Noland advised the Airport Project is moving forward. Bids will be considered for the construction of the building alone, the runway alone, or both. The project deadline is 2026.

Fire Dept: Wayne Bailey discussed the considerable amount of paperwork required to be completed for the fire department. Reeve Noland is to speak with a member of the Fire Department to see if they would consider taking on the task of paperwork completion and submission.

 Wayne advised that Burpee and Mills has been trying to coincide with other municipalities when placing a fire ban.

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Manitoulin Planning Board:

 Reeve Noland advised the new COOP imagery system is now being distributed to municipalities.

 Robinson and Dawson are hosting public meeting for their Zoning Bylaw Tuesday, June 14, 2022 from 2 to 4 p.m. at the Silverwater Hall.

CPAC: Wayne Bailey advised that VCARS have taken on the “Project Lifesaver” Program. No additional funding is expected from municipalities.

 The CPAC report shows no recent infractions for Burpee and Mills.

Manor: Art Hayden advised the Manor has a new fuel contract. The Annual Meeting is scheduled for June 15 at 7 p.m. in Mindemoya. Staffing is an issue but the Manor has been managing.

DSB: Art advises the Little Current new build is underway. It will house 12 units with varying parameters for qualifying for a unit, whether it be geared to income, senior citizen, etc.

Recreation: Wayne Bailey advised the gym is now open and hall rentals have been taking place.

Library: Martin Ainslie advised an assistant has been hired. There will be a meeting Wednesday, June 8th to review policies.

Waste Management: Penny Palonen advised a monitoring report had been received from GM Blueplan Engineering for the Gore Bay site. It was recommended that the annual sampling program continue. They also recommended either repairing or decommissioning the three damaged wells.

**MOTION: 2022-76**

Moved By: Martin Ainslie

Seconded By: Arthur F. Hayden

THAT the Regular Council Meeting be adjourned at 9:12 p.m…………………carried K.N.

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 Ken Noland, Reeve

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 Patsy Gilchrist, Clerk-Treasurer