**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Tuesday, April 5, 2022**

**Guest: Mike Jakubo, Auditor**

**Regrets: Ken Noland, Reeve**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Municipal Complex. Deputy Reeve Arthur F. Hayden and Councillors, Martin Ainslie, Penny Palonen and Wayne L. Bailey were in attendance. Lynn Jackes, Deputy Clerk-Treasurer, Shane Chatwell, Road Superintendent and Tim Bailey, Bylaw Enforcement Officer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The meeting was called to order by Deputy Reeve Arthur F. Hayden.

No Conflict of Interest was declared.

**MOTION: 2022-33**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the April 5, 2022 Regular Council Meeting………………………carried A.H.

The Auditor, Mike Jakubo, presented the Municipal Financial Statements to Council and reviewed the Burpee & Mills Cemetery Financial Statements.

**MOTION: 2022-34**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT COUNCIL approves the 2021 Audited Financial Statements for the Corporation of the Township of Burpee and Mills………………….carried A.H.

The Deputy Reeve thanked Mike Jakubo for his presentation. Mike excused himself from the meeting.

**MOTION: 2022-35**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT Council approve the Regular Council Meeting Minutes of March 1, 2022 as amended………………………..carried A.H.

**Road Superintendent’s Report**

Shane Chatwell, Road Superintendent advised the roads are in good shape. There is a road inspection tour set up for Thursday morning this week. Prices have doubled for everything. Equipment maintenance is occurring with no

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major issues. The salt has been purchased through a supplier at half the regular cost. The sand tender should be sent out in the near future.

Shane is investigating the cost and installation of a man gate with an arch at the cemetery for easy access to the grounds.

**MOTION: 2022-36**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT the Road voucher in the amount of $35,589.40 be approved for payment……………………..carried A.H.

Shane Chatwell excused himself from the meeting.

**Bylaw Officer’s Report**

Tim Bailey advised that property inspections are ongoing. At the present time they are on hold due to wet conditions.

The draft zoning bylaw has not been received from J.L. Richards to date. Tim is working on a list of possible additions to that bylaw. Tim asked Council to think about limiting the number of structures (bunkies) under 108 square feet per property that presently do not need a permit.

Tim has completed the Incident Management System course. He is required to complete EM200 Basic Emergency Management. Council advised Tim to submit his invoice for the training.

Bylaw contraventions to date have a 75% resolution rate. 6 trailers have been sold. 20% of the letters being sent out have resulted in building permits being obtained.

Tim asked Council to review the present mileage rate to cover the increased cost of fuel.

Tim also advised of his participation in the Building Permit process to help streamline the system.

Tim Bailey excused himself from the meeting.

**MOTION: 2022-37**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

THAT the General Voucher in the amount of $126,960.79 be approved for payment………………………carried A.H.

**MOTION: 2022-38**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Fire Voucher in the amount of $1,500.25 be approved for payment…………………..carried A.H.

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**MOTION: 2022-39**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

WHEREAS Council has been presented with a Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as presented by the Minister of Northern Development, Mines, Natural Resources and Forestry, and the Township of Burpee and Mills; for the Northern Ontario Resource Development fund.

Council approves the signing of this agreement by the Reeve and Deputy Clerk-Treasurer as presented………………………..carried A.H.

**MOTION: 2022-40**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

WHEREAS Council has been presented with a Transfer Payment Agreement between Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Township of Burpee and Mills; for the Municipal Modernization Asset Management Fund.

Council approves the signing of this agreement by the Reeve and Clerk-Treasurer as presented…………….carried A.H.

**MOTION: 2022-41**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

WHEREAS Council has been presented with a Next Generation 9-1-1 Authority Service Agreement;

Council approves the signing of this agreement by the Reeve and Clerk-Treasurer……………………..carried A.H.

**MOTION: 2022-42**

Moved By: Martin Ainslie

Seconded By: Wayne L. Bailey

THAT Council move to an In Camera Meeting to discuss personnel matters about identifiable individuals, including municipal or local board employees of the municipality as required under section 239(1) and (2)(b) of the Municipal Act at 8:24 p.m……………………………carried A.H.

**MOTION: 2022-44**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council moves to go out of the In Camera Meeting to the Regular Council Meeting at 8:43 p.m……………………………….carried A.H.

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**Reports:**

**Fire Department:**

Wayne L. Bailey advises that a meeting has been set for Wednesday, April 6, 2022 with the firefighters to determine the level of commitment regarding required training. Wayne advises at present the Township does not have a Fire Chief, the paging process is not being kept up, no one is responding to fire calls and there is no training program in place.

There may be four possible options:

1. Complete the required training provided there are the correct amount of volunteers to participate. Costs will be incurred.
2. The Township may be required only to provide public education.
3. Amalgamation of fire services may be an option.
4. Tender the fire services out.

Once the meeting occurs, Council will discuss the options and process to move forward.

**MMA:**

Penny Palonen advised she attended the MMA Meeting via Zoom. Penny’s meeting notes are attached to these minutes.

**POA:**

Martin Ainslie advised a meeting is set for April 6th.

**CPAC:**

Wayne L. Bailey advised that “Project Life Saver” is being run by the VCARS program. The Manitoulin Passage Cycle Ride is to occur. Central Manitoulin Township is dealing with increased vandalism. NEMI has issues with floating huts/sea container that are being occupied by individuals.

**Recreation:**

Wayne L. Bailey advised a meeting had been held with the Gym Committee and additional supervisors are required. A thorough cleaning should take place of both the gym and the washrooms before re-opening. A cleaning service will be contacted to get this done.

**Library:**

Martin Ainslie advised that one staff person was unable to work for personal reasons and someone was needed for a few hours per week. The Manitoulin Expositor had been contacted to provide a short story to the public about the Library.

**Centennial Manor:**

Arthur F. Hayden reported the manor was still holding 4 beds in case they were required for COVID. The costs have increased for the remodeling of the outside space but he anonymous donor has agreed to cover the increased costs. The annual meeting for the Manor is scheduled for June 15th.

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**DSB:**

Art Hayden advised there may be a possible reorganization of the ambulance services provided.

**MOTION: 2022-45**

Moved By: Martin Ainslie

Seconded By: Wayne L. Bailey

WHEREAS the Town of Gore Bay on behalf of the Board of Management known as the District of Manitoulin Provincial Offences Act (POA) Management Board has entered into an agreement with the Attorney General of Ontario to oversee the administration and prosecution relating to proceedings commenced under Parts I and II of the POA Act and the administration of Part III;

And whereas the cost of providing the service has outpaced the revenue generated from the services provided;

And whereas downward trends occurring in the balance between revenue and expenses stem from ongoing systemic issues in the tickets and court processes that were becoming evident prior to the advent of COVID-19 issues;

And whereas the administration and prosecution of Provincial Offences is a Provincial responsibility that should not be subsidized by the municipalities through local property taxation;

Now therefore be it resolved that the Township of Burpee and Mills petitions the Province of Ontario to adequately fund the operation of the POA and reimburse the Board of Management for current and past deficits…………….carried A.H.

**MOTION: 2022-46**

Moved by: Penny Palonen

THAT the meeting be adjourned at 9:50 p.m………………….carried A.H.

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Arthur F. Hayden, Deputy Reeve

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Patsy Gilchrist, Clerk-Treasurer