**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Tuesday, December 7, 2021**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Municipal Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Wayne L. Bailey and Arthur F. Hayden were in attendance, Lynn Jackes, Deputy Clerk-Treasurer, Shane Chatwell, Road Superintendent and Tim Bailey, Bylaw Enforcement Officer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The Meeting was called to order at 7:30 p.m.

No conflict of interest was declared.

**MOTION: 2021-131**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the December 7, 2021 Regular Council Meeting……………….carried K.N.

**MOTION: 2021-132**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT Council approve the Regular Council Meeting Minutes of November 2, 2021……………..carried K.N.

**Road Superintendent’s Report**

Shane Chatwell, Road Superintendent, requested that “no pushing snow across the road” be stated in the newsletter. He explained that this season has been worse than normal for this. Shane will talk to the taxpayers.

$4,000.00 has been deducted from the Hard Surfacing invoice. Warranty work will be addressed in 2022. The Roads Committee will work on a tender package for the 2022 hard surfacing.

Shane had investigated the options for a brusher. The cost is between $50,000 and $80,000. A multi-purpose machine may be another option.

The quantity of sand is good and the plow is in good operating condition.

Shane brought forward concerns regarding the operation of the Transfer Station. Another employee should be hired and will be advertised in January. He questioned if there was an option to extend the hours. The can crusher should be inspected. He brought forward a discussion on a comingle bin.

Art agreed the transfer station operation could be more efficient and less labour intensive. Household pickup is an expensive option. Council will consider options and work on bringing a plan forward.

Wayne Bailey discussed the sign to be placed at the causeway. The MTO cost of the sign would be $770.00 to cover 10 years. The application can be made online. It was decided that a location would be determined in January with proper GPS co-ordinates.

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The Roads Committee will discuss the Road Superintendents’ Association membership.

**MOTION: 2021-133**

Moved By: Martin Ainslie

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $80,275.20 be approved for payment……………..carried K.N.

**Bylaw Officer’s Report**

Tim Bailey advised the Trailer Bylaw will be ready for first reading in January. Costs will be defined over and above the initial $750.00 penalty and will be attached. “Moving trailers at own risk” as well as tiny home trailers will be included.

Tim is working on the Storage Container Bylaw.

He has located the Emergency Measures Ontario course online in the amount of $295.00 plus tax. The Emergency Measures Plan will be reviewed by Tim and submitted for feedback.

Six infractions have been addressed with everyone willing to comply.

Tim discussed a concern with bush roads and the liability should emergency vehicles not be able to access the location. He will research the Official Plan for further information. Tim will also talk with Nicole Middleton regarding the door to door campaign that had been held a few years ago.

Final building permits were discussed. Council will discuss this further with the Chief Building Official.

Tim’s Performance Review has been set for Wednesday, December 15th, 2021.

**MOTION: 2021-134**

Moved By: Penny Palonen

Seconded By: Arthur F. Hayden

THAT the General Voucher in the amount of $81,715.46 be approved for payment………………carried K.N.

**MOTION: 2021-135**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT the Fire Voucher in the amount of $4,335.32 be approved for payment……………….carried K.N.

**MOTION: 2021-136**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

THAT Council approve the Minutes of Settlement for 5128 000 001 29800 0000 from $74,000 to $60,000…………………carried K.N.

**MOTION: 2021-137**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the donation of $500.00 for the 52nd Annual Awards Night for a Burpee Mills student…………………carried K.N.

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**MOTION: 2021-138**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the COVID 19 Vaccination Policy as presented……………….carried K.N.

A copy of this policy will be attached to these minutes.

**Reports:**

**Airport:** Reeve Noland advised that surveying has begun for the Airport Project.

**MMA:** The next meeting is scheduled for December 15th if there are items to discuss.

**Planning Board:** Ken advised the Planning Board is in a surplus position. The zoning bylaw is to be addressed by J.L. Richards.

**CPAC:** Wayne Bailey advised that everyone should lock up gas cans, etc.

The September/October/November incident report may be incorrect as it shows no investigations.

**Centennial Manor:** Art Hayden advised of a possible increase to the municipal share of the budget for 2022.

**DSB:** Art advised of a new 12 unit seniors building to be located by the Manor. This is not associated with the Manor. The municipal share of the DSB budget will increase 1.9%.

**Recreation:** Wayne Bailey advised that some funding has been provided for the “Right to Participate” Program. The Christmas Dinner was well attended.

**Library:** Martin Ainslie advised the proposed budget reflects a 2% increase to the municipal share. The COVID expenses were higher than anticipated. Book sales have decreased.

**Medical Centre:** Wayne Bailey advised tenders are going out in March or April for the renovations.

**SDHU:** Ken advised there is a 7% increase to municipalities.

**MOTION: 2021-139**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT the Council Meeting be adjourned at 9:14 p.m.

An In Camera Council Meeting will be held to discuss the Wage Range Bylaw on Thursday, December 16, 2021 at 1 p.m.

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 Ken Noland, Reeve

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 Patsy Gilchrist, Clerk-Treasurer