**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Tuesday, November 2, 2021**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Municipal Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Wayne L. Bailey and Arthur F. Hayden were in attendance, Lynn Jackes, Deputy Clerk-Treasurer, Shane Chatwell, Road Superintendent and Tim Bailey, Bylaw Enforcement Officer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The Meeting was called to order at 7:30 p.m.

No conflict of interest was declared.

**MOTION: 2021-123**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the November 2, 2021 Regular Council Meeting…………………carried K.N.

**MOTION: 2021-124**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

THAT Council approve the Regular Council Meeting Minutes of October 5, 2021…………………carried K.N.

**MOTION: 2021-125**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT Council approve the Council Meeting Minutes of October 27, 2021…………………..carried K.N.

**Road Superintendent’s Report**

Shane Chatwell advised that Union Road is now open. Scott’s Road is in need of gravel.

The snowplow is ready to go.

Art, Ken and Shane had met to discuss the future of the brusher. Art summarized as follows: The brusher is old and is in need of more maintenance. The costs are increasing. Do we maintain this brusher or explore other options? The roadside brushing over the years has set high standards and provided safe visibility on all municipal roads.

The options are to maintain the brusher? Buy a newer machine? Contract the work out?

Ken advised that contracting out could be a minimum cost of $15,000 for the brushing. The brusher would be worth approximately $5,000 in scrap metal.

Shane advised the motor replacement would cost approximately $6 - $7,000, and possibly

$8 - $9,000 to ensure other issues on the machine are fixed. The cost of a new brusher is approximately $280,000 to $290,000.

Ken suggested we check the options between now and spring and if nothing is found, possibly invest the $9,000 and hopefully get another year out of the brusher.

Shane will explore all options and report.

**Transfer Station**

Shane advised there is work required at the Transfer Station. The entire day was spent doing clean up. The plastics need to be hauled away. Shane will get a quote to get this done. There is presently no market for cardboard. He requested a meeting with Penny Palonen (Waste Management Rep) to set out a plan for the operation of the Transfer Station. Shane advised a license is required to run a load of tins to Bidwell. He will check the cost to license a truck.

Shane Chatwell excused himself from the meeting.

**Bylaw Officer’s Report**

Tim Bailey advised the Trailer Bylaw is being redrafted. He is reviewing an Education Strategy surrounding that bylaw for the public. He will be presenting the Shipping Container Bylaw next. Tim questioned whether there should be consideration in implementing an Airbnb Bylaw. Council advised this should stay on the radar but it is not an urgent issue at this time.

Tim advised Council that he has completed and submitted the forms for his appointment as Emergency Management Officer for the Municipality. He is reviewing the courses required and will enroll upon the completion of his present Bylaw Course.

Tim Bailey excused himself from the meeting at 7:50 p.m.

**MOTION: 2021-126**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $14,672.92 be approved for payment……………….carried K.N.

**MOTION: 2021-127**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $99,497.55 be approved for payment………………carried K.N.

**MOTION: 2021-128**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT the Fire Voucher in the amount of $2,458.10 be approved for payment………………….carried K.N.

**Office Renovation Quotation**

Reeve Noland advised a meeting had been held with David Deeg, Don Nelson and Art Hayden to review the quotation provided by Lakeside Building Company. The only issue may be in connecting to the existing furnace. Issues will be addressed as they arise.

**MOTION: 2021-129**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the quotation provided by Lakeside Building Co. in the amount of $262,000.00 plus HST for the 24 X 40 addition to the Municipal Complex…………………..carried K.N.

**Reports**

**Airport:** Reeve Noland advised that 4 proposals had been received for writing the RFP for the Airport Construction. The quotations ranged from $573,000 to $826,000. The successful bidder is EXP at $573,430.50 and will begin work November 3, 2021.

**MMA:** Penny Palonen provided a summary of the October 20, 2021 Manitoulin Municipal Association Meeting. Her summary is attached to these minutes.

**Manitoulin Planning Board:** Reeve Noland advised that JL Richards is to contact us regarding the Zoning Bylaw. There has been discussions at the Planning Board level regarding the issue of potable water with a flow rate of 13.7 litres that is now required with severances as part of the Provincial Policy. Discussion on the Official Plan has left questions regarding the ability to sever additional lots on any parcel of land.

**POA:** Martin Ainslie advised an invoice will be forthcoming for $184.84 for the Burpee & Mills portion of the 2020 POA deficit. There was discussion at POA regarding the objection to Bill 177.

**Centennial Manor:** Art Hayden advised a project is underway to expand the outside courtyard at the Manor. This project has been partially funded through fundraising and partially funded through an anonymous donor. In the spring, a basic design concept will be in place. The Manor is projecting a surplus position at the end of 2021. COVID 2020 funds have arrived in 2021.

**Waste Management:** Penny Palonen advised she attended a ZOOM meeting and advised correspondence has been forwarded to the abutting landowners regarding the attenuation zone at the Transfer Station. No additional quotations have been received for the decommissioning of wells. The cap inspection went well.

**Other:** Wayne L. Bailey advised he received a call from Judith Jones to discuss Phragmites in the area of Bayfield Sound. This area is being considered for future work.

Wayne advised he will be in contact with the MTO to discuss placement and costs relating to the Burpee & Mills sign with consideration for placement somewhere in the area of the bridge.

Wayne also advised he will contact firefighters and staff regarding any interest in having a Christmas Dinner.

**MOTION: 2021-130**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT the Council Meeting be adjourned at 8:40 p.m……………………carried K.N.

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 Ken Noland, Reeve

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 Patsy Gilchrist, Clerk-Treasurer