**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Tuesday, February 1, 2022**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting via Zoom. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Wayne L. Bailey and Arthur F. Hayden were in attendance. Lynn Jackes, Deputy Clerk-Treasurer, Shane Chatwell, Road Superintendent, and Tim Bailey, Bylaw Enforcement Officer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The meeting was called to order by Reeve Noland at 7:30 p.m.

No conflict of interest was declared.

**Motion: 2022-10**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

THAT Council approve the Agenda for the February 1, 2022 Regular Council Meeting…………………………….carried K.N.

**Motion: 2022-11**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT Council approve the Regular Council Meeting Minutes of January 5, 2022……………..carried K.N.

**Road Superintendent’s Report**

Shane Chatwell advises that the winter season is going smoothly and snow banks have been cut back.

A meeting is required with the Roads Committee which has now been set for Wednesday, February 9, 2022 at 2 p.m.

The Burpee and Mills Township sign has been approved for installation near the causeway and will be installed in the spring. It will be determined who will do the installation.

A site meeting for the Burpee Drain had occurred on December 15, 2021 to attempt to address some outstanding issues brought forth by a landowner. In attendance were John Linley, Drainage Superintendent, and Louis Desjardin from K. Smart and Associates, Shane Chatwell, Road Superintendent and two landowners. Council has reviewed the issues and provided the following recommendations:
1. McKinley Road – there was concern with drainage south of Drain B which landowner believed to be causing issues west of McKinley Road on his property. Council states this is not part of the drain.

2. Drain B – water pooling in some areas on the east side of the road where the landowner believes the water is not getting away. Council does not believe this affects the proper operation of the drain.

3. The landowner believed the spoils were to be hauled away and were levelled instead. According to Council, the landowners were to pay for the haulage or the spoils were to be levelled.

4. Drain A has numerous outlets that either need repair or have been damaged on a previous cleanout. Council advises the tile outlets must be addressed.

5. Drain A downstream of Campbell Road shows erosion and sediment filling in. The Drainage Superintendent will be asked to address this through the regular drain maintenance program.

6. Drain A at McKinley Road has been blocked by beaver dams. The beaver dams have now been taken care of.

**Motion: 2022-12**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $10,896.37 be approved for payment…………………..carried K.N.

Shane Chatwell excused himself from the meeting.

**Bylaw Enforcement Officer’s Report**

Tim Bailey presented his report to Council.

The shipping container bylaw is presently on hold awaiting review of the zoning bylaw. Reeve Noland to followup with J.L. Richards.

Sarah Jacobs is the contact for Emergency Management Preparedness and has sent templates for review.

The February plan is the review of the zoning bylaw, the continuation of trailer bylaw education and the mailing of trailer contravention letters.

The Trailer Licensing Process has been reviewed by Council and wording will be changed to a “30 day license”. The Draft Letter regarding trailers will state: “December 16th to April 1st”.

**Motion: 2022-13**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

WHEREAS Council has reviewed the Trailer Licensing Process as presented and approves this document as attached……….carried K.N.

**Motion: 2022-14**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

WHEREAS Council has reviewed the Draft Letter regarding Trailer Licensing within the Township of Burpee and Mills as presented and approves this document as attached……………carried K.N.

Tim Bailey excused himself from the meeting.

**Motion: 2022-15**

Moved By: Martin Ainslie

Seconded By: Arthur F. Hayden

THAT the General Vouchers in the amount of $47,567.81 be approved for payment…………………….carried K.N.

**Motion: 2022-16**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT the Fire Voucher in the amount of $1,666.34 be approved for payment……………….carried K.N.

Wayne L. Bailey advised correspondence has been received from the Fire Marshal’s Office quashing the old certifications. New certifications for firefighters will be required in 2023. Wayne will be attending a teleconference on February 8th regarding COVID and testing for firefighters.

**Reports:**

**Airport –** Wayne Bailey has advised of an upcoming Commission Meeting wherein the Budget is to be presented. Reeve Noland advised of a progress meeting where project costs have been discussed and must come within budget.

**MMA** – Penny Palonen provided a written report for the January 19th, 2022 Manitoulin Municipal Association Meeting. This report is attached to these minutes.

Motions of support resulting from that report are as follows:

**Motion: 2022-17**

Moved By: Penny Palonen

Seconded By: Arthur F. Hayden

THAT Council supports the Municipality of Central Manitoulin in lobbying the Ministry of Transportation to reclass Highway 542 and to provide upgrades as soon as possible…………………carried K.N.

**Motion: 2022-18**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council supports the Heritage Impact Assessment – Little Current Swing Bridge Report as provided by Stantec Consulting Ltd. Dated

November 30, 2021……………………..carried K.N.

 **Manitoulin Planning Board –** Reeve Noland brought forward information regarding an upcoming application regarding property within the Township of Burpee and Mills. A previous application from 2010 stated certain conditions which had not been met. It is the understanding of Council that those conditions should remain as part of the new application. Reeve Noland will consult with the Manitoulin Planning Board.

**CPAC –** Wayne L. Bailey presented information on calls for service for November and December, 2021. He advised that “Project Lifesaver” had been discussed and the consensus was that it may be a project to tie to the nursing homes. A search is proceeding for a group to manage this program.

Wayne advised of an E-ticket graph process which allows for review of infractions, etc. within Burpee and Mills.

Wayne also advised he had received several phone calls regarding an OPP survey that is being received in the mail. He verifies this survey to be legitimate.

 **Waste Management –** to date no applicants have come forward for the Transfer Station attendant position.

**Centennial Manor –** Art Hayden advises that Wendy Gauthier, Fundraiser, has retired. She has been able to generate close to $1 million in funds over the past 6 or 7 years. They are seeking a replacement.

Covid funding has been coming in for some of the extras required at the Manor but this funding is about to expire.

There is a surplus of approximately $25,000 for the 2021 fiscal year.

There is full occupancy at the Manor. 4 beds must be kept open for isolation (COVID, etc.) Presently there are 30 people on the waiting list.

**DSB -** Art advises the Town of Espanola has a legal proceeding against the District Services Board at present. This is in regard to the cost formula presently in place. Council has reviewed the information provided and provides the following motion:

**Motion: 2022-19**

Moved By: Wayne L**.** Bailey

Seconded By: Martin Ainslie

WHEREAS Council has reviewed the new formula as presented to the Manitoulin Sudbury District Services Board, known as Table 3 – Actual vs. Equivalent Weighted CVA Apportionments for 2021; Council does not support Table 3 and would not consent to a change in the cost apportionment formula from the current formula……………………..carried K.N.

**Motion: 2022-20**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the Council Meeting be adjourned at 9:11 p.m……………………..carried K.N.

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 Ken Noland, Reeve

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 Patsy Gilchrist, Clerk-Treasurer