**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Wednesday, January 5, 2022**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting via Zoom. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Wayne L. Bailey and Arthur F. Hayden were in attendance. Lynn Jackes, Deputy Clerk-Treasurer, Shane Chatwell, Road Superintendent and Tim Bailey, Bylaw Enforcement Officer were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The meeting was called to order by Reeve Noland.

No conflict of interest was declared.

The agenda was discussed with some changes:

#10. Should be “Fire Vouchers”

#11. b) Should be #2022-02

# Reports – should be CPAC

**MOTION: 2022-01**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

That Council approve the Agenda for the January 5, 2022 Council Meeting as amended………………….carried K.N.

**MOTION: 2022-02**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the Regular Council Meeting Minutes of December 7, 2021……………….carried K.N.

**Road Superintendent’s Report**

Shane Chatwell, Road Superintendent, reported the Roads Department is busy with snowplowing. Shane requested a meeting with the Roads Committee to discuss the Road Superintendents’ Association as well as the Transfer Station. It is expected a meeting will be set up for one day next week.

Wayne Bailey discussed two possible sign locations. The first choice appears to be having the sign visible from the top of the causeway. Shane and Wayne will attend on site and provide the GPS co-ordinates for the location.

**MOTION: 2022-03**

Moved by: Martin Ainslie

Seconded by: Wayne L. Bailey

THAT Council approves the application for a summer student………carried K.N.

**MOTION: 2022-04**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

THAT the Road Voucher in the amount of $16,933.34 be approved for payment

……………………………carried K.N.

**Bylaw Officer’s Report**

Tim Bailey, Bylaw Enforcement Officer, provided the following report:

He advised the storage container bylaw has been drafted and is ready for review.

The Emergency Preparedness Plan was sent for review by Emergency Measures and they advise they have no concerns. Council has requested this be submitted to the Province.

Tim advised there have been 9 infractions. 8 were regarding trailers and one infraction has been resolved.

Tim has been reviewing the Zoning Bylaw and questioned when it would be reviewed by the consultants. Reeve Noland advised that consultants were in contract with each individual municipality, however, no definite timeframe has been established. The 96-01 zoning bylaw for the unorganized townships is very similar to Burpee and Mills. The Natural Heritage element may complicate the zoning bylaw wherein it may restrict the issuing of building permits. It is hopeful the Drainage Act will not be affected.

A discussion was held regarding the Trailer Bylaw with some minor changes.

A plan was discussed regarding educating the public. Tim will formulate the steps and provide the information to Ken and Art for review.

**MOTION: 2022-05**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $30,859.55 be approved for payment…………………….carried K.N.

**MOTION: 2022-06**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Fire Voucher in the amount of $427.52 be approved for payment………………carried K.N.

**MOTION: 2022-07**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council give Bylaw 01-2022, Being a Bylaw to set a Pay Range for the Municipal Officers and Employees and a Bylaw to set the rate of pay for Municipal Council, First, Second and Third Readings and be passed…………………..carried K.N.

**MOTION: 2022-08**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT Council give Bylaw 02-2022, Being a Bylaw to License Trailers in the Township of Burpee and Mills, First, Second and Third Readings and be passed

……………………..carried K.N.

**Reports:**

**Airport:** Reeve Noland advised that surveying and elevations are being completed for the airport project.

Wayne Bailey will ask about the 2022 Airport Budget.

**MMA:** The next MMA Meeting is scheduled for January 19, 2022 at 7 p.m.

**Manitoulin Planning Board:**

Reeve Nolandadvised that the Natural Heritage element of the zoning bylaw is being reviewed by Judith Jones, an independent consultant.

**POA:** Martin Ainslie advised the POA is in a deficit position for 2021.

**CPAC:** The next CPAC Meeting is scheduled for January 12, as per Wayne L. Bailey.

**RECREATION:** Reeve Noland advised that a young family was moving to Burpee and Mills and requested permission to use the outdoor rink. Council has no concerns.

**LIBRARY:** Martin Ainslie advised the Library is in a deficit position for 2021.

**NEWSLETTER:** The deadline for Resumes for the Transfer Station Attendant is February 15, 2022.

**CENTENNIAL MANOR:** Art Hayden advised the province has mandated extra hours of care for each resident but has not provided the funding to support this. There continues to be a critical shortage of nurses.

**OTHER:** As per Art Hayden all Performance Reviews have been completed and filed for 2021.

**MOTION: 2022-09**

Moved By: Martin Ainslie

Seconded By: Wayne L. Bailey

THAT the Council Meeting be adjourned at 8:04 p.m………………….carried K.N.

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Ken Noland, Reeve

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Patsy Gilchrist, Clerk-Treasurer