**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Wednesday, September 8, 2021**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Municipal Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, and Arthur F. Hayden were in attendance. Lynn Jackes, Deputy Clerk-Treasurer was also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

GUEST: Don Nelson

The Meeting was called to order at 7:30 p.m.

Reeve Noland declared a conflict of interest with Agenda Item 13.

**MOTION: 2021-91**

Moved By: Martin Ainslie

Seconded By: Arthur F. Hayden

That Council approve the Agenda for the September 8, 2021 Regular Council Meeting with the addition of an In Camera Council Meeting to discuss personal matters about an identifiable individual, including municipal or local board employees of the municipality as required under section 239 (1) and (2)(b) of the Municipal Act, 2001

AND THAT Council approve moving the Property Standards Petition to the In Camera Meeting……………carried K.N.

**MOTION: 2021-92**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council approve the Regular Council Meeting Minutes of August 3, 2021……………carried K.N.

**Office Renovations – Health & Safety Issue**

Arthur F. Hayden captioned the site visit that was held on September 1, 2021 at the Municipal Complex. Two contractors were in attendance. The deadline of September 7, 2021 for quotations was extended to October 4, 2021. Some issues related to electrical and heating needed clarification.

Don Nelson has incorporated the verbal instruction from the meeting. Revisions include:

Date change, schedule of completion to be included, foundation, windows, metal roof changed to match existing roof. With the heating system there was concern that at 157,000 BTU was already maxed out. Addition needs 48,000 so may not be possible to support a new addition. Boiler needs to be checked to see if it is big enough.

Wayne Bailey joined the Meeting at 7:40 p.m.

* The Building Code now requires air circulation and with COVID increased air circulation is needed.
* A building permit is not mandatory.
* No duct work so not able to supply air conditioner or HRV.
* CFM exhaust fan with 20 min. timer in bathroom.
* Electric on demand water heater for bathroom or tie into kitchen plumbing.
* Electrical – system currently maxed out.
  + Suggest new panel for new system
  + Art would like to take some things off old panel and put in a new board.
  + May request that Bob Foster look at the electrical panel.
  + The backup generator needs to be hooked up to the office from the garage.
  + Have contractor wire the new addition to the panel and we’ll look into how to hook up.
  + Contractors asking for more details.

Don Nelson is to provide the specifications/tender information once all issues have been checked/addressed.

Don Nelson excused himself from the meeting.

**MOTION: 2021- 93**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

WHEREAS Council approves the signing of the Agreement between Her Majesty the Queen in Right of Ontario and the Corporation of the Township of Burpee and Mills for the provision of $100,000.00 in funding for the Transfer Payment Agreement through the Minister of Infrastructure noting the Project Start Date change to September 20, 2023………………..carried.

**Road Superintendent’s Report**

Shane Chatwell provided his verbal report to Council.

The prime has not been completed by the deadline date of August 27, 2021. The contract is between the Manitoulin Road Superintendent’s Association and Beamish and the penalty is $500.00 per day. Beamish has broken the contract because they completed NEMI before the Association’s request. Central Manitoulin is considering leaving the Association. Shane is suggesting we add another 4 kms to Central’s request to cover Burpee and Mills.

Shane is to follow up with Beamish to find out when they will be in Burpee and Mills to complete the work.

Scott’s Road needs grading. Burpee and Mills will do the grading and invoice Central Manitoulin to submit to Belanger.

No additional winter sand is needed for this year.

Kris Csok has resigned from the Transfer Station.

The roadsides have been cut. Derek Cranston is coming to look at the Brusher to evaluate repairs.

Reeve Noland stated his concern with brushing not being done along Highway 551 through Evansville to the west. Correspondence will be forwarded to the MTO to request this be completed. Another concern is a large bump coming down the hill into Evansville. When the trucks hit the bump, plaster is cracked at a residence.

Shane states that beaver dams are being removed as part of the Honess Drain Project.

**MOTION: 2021-94**

Moved By: Marty Ainslie

Seconded By: Arthur F. Hayden

THAT Council move to an In Camera Meeting to discuss personal matters about identifiable individuals, including municipal or local board employees of the municipality as required under section 239(1) and (2)(b) of the Municipal Act 2001 at 8:42 p.m…………………….carried K.N.

**MOTION: 2021-96**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT Council moves to go out of In Camera to the Regular Council Meeting at 9:16 p.m………..K.N.

**MOTION: 2021-97**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $26,327.43 be approved for payment………………..carried K.N.

**MOTION: 2021-98**

Moved by: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $40,227.36 be approved for payment…………………..carried K.N.

**MOTION: 2021-99**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Fire Voucher in the amount of $166.97 be approved for payment…………………carried K.N.

**MOTION: 2021-100**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

WHEREAS bids have been received for the Surplus 1981 GMC Firetruck “as is”; Council approves the transfer of ownership to Bob Chatwell……………………..carried K.N.

**MOTION: 2021-101**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT Council approves the change in Municipal Office Hours from 9 a.m. to 5 p.m. Monday to Thursday to 8:30 a.m. to 4 p.m. Monday to Thursday………………………carried K.N.

**MOTION: 2021-102**

Moved By: Martin Ainslie

Seconded By: Arthur F. Hayden

THAT Elaine McDonald be hired as the cleaning person for the municipal office………………..carried K.N.

**MOTION: 2021-103**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

WHEREAS Council approves the signing of the Agreement between Her Majesty the Queen in Right of Canada and the Corporation of the Township of Burpee and Mills for the provision of $42,625.00 in funding for the Accessibility renovation project and retrofit of the Municipal Building………………………..carried K.N.

Wayne L. Bailey declared a Conflict of Interest with Agenda Item #13. He and Reeve Noland, who also declared a conflict, exited Council Chambers. Deputy Reeve, Arthur F. Hayden presided over this portion of the meeting covering Agenda Item #13.

**MOTION: 2021-104**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

THAT Tim Bailey be hired as the Bylaw Enforcement Officer for 20 hours per week, with a 3 month performance review and 6 months probation………………….carried K.N.

**MOTION: 2021-105**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

WHEREAS the Province of Ontario is offering a Municipal Modernization Program to help municipalities to become more efficient and modernize service delivery while protecting frontline jobs:

AND WHEREAS MUNICIPALITIES can apply to undertake independent third-party reviews;

AND WHEREAS the Township of Burpee and Mills Council supports the Expression of Interest Proposed Service Delivery Review Project;

NOW THEREFORE LET IT BE RESOLVED that the Township of Burpee and Mills Council participate in the Municipal Modernization Program Intake 3 Program Guidelines to undertake independent third-party reviews:

AND FURTHER LET IT BE RESOLVED that the Council of the Township of Burpee and Mills provides authority to the Municipal Clerk-Treasurer to submit the Municipal Modernization Program Intake 3: Expression of Interest…………….carried K.N.

**War Monument Refurbishing**

A discussion was held regarding the possible refurbishing of the War Monument at Poplar Corner and Union Road. A quotation has been received. Reeve Noland will speak with some local residents who will have some insight and history relating to the monument. He will also discuss conceptual drawings with the quotation provider.

**Reports**

Airport: Wayne L. Bailey advised the airport has received Fednor Grant Bridge Funding in the amount of $187,131.00 (non-refundable) to assist in covering the airport shortfall resulting from COVID 19.

MMA: Penny Palonen provided a summary of the MMA Meeting. The summary is attached to these minutes.

Reeve Noland suggested we provide correspondence asking to wait for the implementation of the Police Board until after the next election.

Manitoulin Planning Board: Hiring of Planning Firm:

Reeve Noland explained that an individual municipal contract will be provided for the rewriting of the zoning bylaw.

Recreation: Wayne L. Bailey advised he had received one request for the use of the Municipal Facilities but this has now been cancelled.

Waste Management:

Penny Palonen advised she took part in the cap inspection for the Gore Bay

Wells. She advised all looks good.

Other Meetings: Wayne L. Bailey advised the Report for the Municipal Fire Grant has been submitted.

**MOTION: 2021-105**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT the Council Meeting be adjourned at 10:18 p.m…………………..carried K.N.

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Ken Noland, Reeve

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Patsy Gilchrist, Clerk-Treasurer