**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Wednesday, January 6, 2021**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting by Zoom electronic meeting. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Arthur F. Hayden and Wayne L. Bailey were in attendance. Jeff Middleton, Acting Fire Chief, Shane Chatwell, Road Superintendent and Tom Savari from the Manitoulin Recorder, were also in attendance. Lynn Jackes, Deputy Clerk-Treasurer, recorded the minutes.

The Meeting was called to Order at 7:30 p.m.

No conflict of interest has been declared.

**MOTION: 2021-1**

Moved By: Wayne L. Bailey

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the January 6, 2021 Council Meeting as amended……………………..carried KN.

**MOTION: 2021-2**

Moved By: Martin Ainslie

Seconded By: Arthur F. Hayden

THAT Council approve the Regular Council Meeting Minutes of December 7, 2020 as amended..……………carried KN.

**Acting Fire Chief’s Report**

Jeff Middleton, Acting Fire Chief, reported that there wasn’t a December 2020 practice due to Covid restrictions.

There was a fire on January 5, 2021 and Jeff reported that everything went well. He is currently working on the report for the fire.

The Acting Fire Chief excused himself from the meeting.

**Road Superintendent’s Report**

Shane Chatwell, Road Superintendent, advised that the weather so far has been good. Economically, this has kept costs down. So far, approximately half of the sand has been used compared to last year.

Arthur F. Hayden was interested in the app that Central Manitoulin is using for workers that are working alone. Shane Chatwell is to follow up.

The Road Superintendent excused himself from the meeting.

**MOTION: 2021-3**

Moved By: Penny Palonen

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $9,148.36 be approved for payment……………..carried KN.

**MOTION: 2021-4**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $51,222.28 be approved for payment……………..carried KN.

**MOTION: 2021-5**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

THAT the Fire Voucher in the amount of $380.52 be approved for payment………………….carried KN.

**SIGNING AUTHORITIES**

**MOTION: 2021-6**

Moved By: Martin Ainslie

Seconded By: Wayne L. Bailey

WHEREAS Council approves, in the absence of Clerk-Treasurer, Patsy Gilchrist, joint signing authority to Ken Noland and Arthur Hayden for the cheques from the January 6, 2021 General, Road and Fire Vouchers……………………….carried KN.

**MOTION: 2021-7**

Moved By: Arthur F. Hayden

Seconded By: Penny Palonen

WHEREAS Council approves that Lynn Jackes, Deputy Clerk Treasurer, be given signing authority, with the Bank of Montreal to sign cheques and to be permitted to becoming a second primary addition to the Bank of Montreal on-line banking system…………………carried KN.

**IN CAMERA MEETING:** Because the Council meeting was held electronically, it was not possible to have the In Camera meeting. The In Camera meeting will be postponed until In person meetings are allowed.

**BYLAWS: #2021-01 EMPLOYEE WAGE GRID BY LAW:** Postponed until In person meetings are allowed and at that time decisions reached will be retroactive to January 1, 2021.

**MOTION: 2021-8**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

That the Council instructs the Clerk Treasurer, Patsy Gilchrist, or the Deputy Clerk Treasurer, Lynn Jackes, to provide employees with a Cost of Living Increase of 2%............................carried KN.

**SUBMISSION** **PAPER RE CARE AND MAINTENANCE – WAYNE BAILEY**

The Cemetery Board met December 23, 2020 to discuss The Ministry of Government and Consumer Services proposal regarding the Care and Maintenance Fund. The board was in agreement with the letter composed by Wayne to be submitted to the Government.

The board wanted clarification on the closing of the Care and Maintenance Fund. Currently Burpee and Mills is the only Cemetery Board that controls the Care and Maintenance Fund within its own Township instead of the Government.

The letter was presented to Council for support which was approved.

Art thanked Wayne for his research and for drafting the letter.

**MOTION: 2021-9**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

WHEREAS Wayne Bailey has prepared on behalf of the Burpee-Mills Cemetery Board and Council, a submission paper in reference to the Care and Maintenance Fund, to the Ministry of Government and Consumer Services;

AND WHEREAS the Burpee-Mills Cemetery Board has approved this document, as attached,

COUNCIL approves the submission of this document as attached and approved…………………….carried KN.

**RED – Funding Opportunity – Deadline February 1, 2021**

Wayne Bailey inquired what the funds could be used for and wondered if we could support local business, GG’s, with the training of staff so they could open.

Ken Noland will look into the guidelines and requirements.

**DONATION – GORE BAY ARENA FOR 2020 AND 2021**

The Arena is open part-time and is a real benefit to the Communities on the Island. The Arena struggles with revenue, even in a good year, so the suggestion to support the Arena with a $1,000.00 donation for each year was suggested and agreed upon by the Council.

**MOTION: 2021-10**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT COUNCIL approve a donation in the amount of $1,000.00 for each of the years 2020 and 2021 for the Gore Bay Arena……………………………carried KN.

**REPORTS:**

**Airport:** Wayne Bailey suggested that Ken Noland sit on the Airport Project Commission to represent The Township of Burpee and Mills in overseeing the Airport Transfer Payment Agreement with the Investing in Canada Infrastructure Program.

 **MOTION: 2021-11**

Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

WHEREAS Council approves the appointment of Reeve, Ken Noland to the Airport Project Commission which will oversee the Gore Bay Manitoulin Airport Commission Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Rural and Northern Stream Project on behalf of The Parties………………….carried KN.

**MMA:** No meeting in December and nothing to report.

**Manitoulin Planning Board Minutes of December 9, 2020**

* **Draft OP Amendment Application**

**MOTION: 2021-12**

Moved By: Penny Palonen

Seconded By: Wayne L Bailey

THAT COUNCIL approve the Manitoulin Planning Board using the Draft Official Plan Amendment Application as provided…………………………carried KN.

**POA:** December meeting was postponed.

 **CPAC:** Next meeting is scheduled for January 13, 2021.

**RECREATION:** The Golden Age Club represented by President, Penny Palonen and Secretary/Treasurer, Seija Bailey presented to Manitoulin Health Centre Board Member, Cora Hayden, a donation of $1,000.00. The Golden Age Club also donated $500.00 to the Manitoulin Family Resources Christmas Basket Campaign.

**LIBRARY:** Martin Ainslie reported that there is a Library Zoom meeting next week. Generally the Library is busy with drop offs and pickups. At the last meeting, the Library Board treasurer and not the Accountant presented the new budget and reported that there is a surplus.

**WASTE MANAGEMENT:**  Penny Palonen agreed with and presented to Council a proposal from the Waste Management Committee. Council felt the proposal will save the Township money and agreed to accept the motion.

**MOTION: 2021-13**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT COUNCIL accepts the motion made by the Waste Management Committee regarding the hydrogeological monitoring RFP………………………………….carried KN.

**NEWSLETTER:** Council agreed that the Newsletter written by Councillor, Penny Palonen looks good and is ready to be sent out.

**CENTENNIAL MANOR:** Arthur Hayden reported that the Fundraising for the Tree of Life Program was very successful. They raised approximately $57,000 over budget. Presently they are fundraising for Courtyard Renovations to improve access and make the Courtyard more pleasant for the residents to utilize. So far, they have raised $250,000 and also have a private donor who will assist with funding. The project start date is 2022.

**OTHER MEETINGS:**

**Office Renovations – Health & Safety Issue**

Don Nelson, Wayne Bailey, Arthur Hayden and Lynn Jackes attended a meeting on December 14, 2020 to discuss plans for the Office Renovations – Health & Safety concerns brought forward by the Municipal Office Staff.

Discussion revolved around addressing the Health & Safety issues of: a line of sight for the Office Staff to see people entering the building and an emergency exit for the office staff as well as adding a new Council Chamber. Don collected suggestions and ideas and presented a drawing and estimate on December 18, 2020 which covered all the concerns.

An application was submitted for funding from the Investing in Canada Infrastructure Program (ICIP): COVID-19 Resilience Infrastructure Stream – Local Government Intake.

The decision by Council is to wait and see if any funding is awarded before making any plans for proceeding with the renovations.

**RESOLUTIONS OF SUPPORT:** Council decided not to support the Huron Shores & Manitoulin Island Fibre Infrastructure and the Township of Nairn and Hyman resolutions at this time.

**MOTION: 2021-14**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT the Council Meeting be adjourned at 8:28 p.m……………….carried KN.

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 Ken Noland, Reeve

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 Lynn Jackes, Deputy Clerk-Treasurer