**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Monday, November 2, 2020**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting at the Burpee and Mills Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Arthur F. Hayden and Wayne L. Bailey were in attendance. Lynn Jackes, Deputy Clerk-Treasurer, Jeff Middleton, Acting Fire Chief and Shane Chatwell, Road Superintendent were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The Meeting was called to Order at 7:25 p.m.

No conflict of interest has been declared.

**MOTION: 2020-135**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT Council approve the Agenda for the November 2, 2020 Council Meeting with the addition of Canada Day Funding and Planned Subdivision……………………..carried KN.

**MOTION: 2020-136**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

THAT Council approve the Regular Council Meeting Minutes of October 5, 2020……………carried KN.

**MOTION: 2020-137**

Moved By: Martin Ainslie

Seconded By: Penny Palonen

Approval of the Special Council Meeting Minutes of October 13, 2020……………………….carried KN.

**Road Superintendent’s Report**

Shane Chatwell, Road Superintendent, advised they are working on ensuring the snowplow and other equipment is ready for winter. This week, work will be continuing on the straightening of Harper corner on Union Road. Shane advised that he and Reeve Noland have met with members of the Amish community to discuss lighting systems for their buggies. There has been a decision on the lights and these lights have been ordered by the Road Superintendent. The cost of the lights will be the responsibility of the Amish participants. The Amish community has also advised that any information that goes in the newspaper/newsletter helps to bring to everyone’s attention the need for caution when travelling our roadways. Safety is enhanced through awareness.

**Fire Chief’s Report**

Jeff Middleton, Acting Fire Chief, advised Council that he requires direction. Three fires have occurred recently and all government paperwork has been submitted as well as the mutual aid report. Insurance companies are requesting copies of reports for the fire at Obejewung Park. Jeff would like to provide all of the information to council and ask council to provide direction as to the release of any paperwork. Council will verify the proper process with legal counsel, for the release of information.

Wayne Bailey thanked Jeff Middleton for his handling of the fire scene while working with the Gore Bay Fire Department and Central Manitoulin’s Fire Department. “A great job plus great follow-up.” Wayne also advised that he was pleased with Jeff’s initial report in the newspaper.

Jeff advised Council of the need for new equipment for firefighters. Some firefighters require new boots, helmets, suits, flashlights, etc. The office will provide a copy of the previous invoice for these types of purchases to Jeff. Wayne stated that the cost of 2 suits per year had been included in the budget. The next fire practice is November 10th where Jeff will try to get everyone out to see what each firefighter requires for equipment.

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Jeff stated at the last practice the equipment was tested. Three people had stayed to observe. These people had been asked to submit a resume/letter to the Township if they were interested in joining the fire department.

The Acting Fire Chief excused himself from the meeting.

**Draft Unopened Road Allowance Policy**

The Draft Road Allowance Policy was presented to Council. Discussion has occurred as to the required changes/suggestions to be incorporated. This Draft Policy will be brought back to Council for further review.

**Office Renovations – Health & Safety Issue**

The Municipal Office Staff have brought forward health and safety concerns regarding the layout of the Municipal Office. Within the current layout there is no direct line of sight as to who may be entering or exiting the building. The office does not have a second exit in the case of emergency or fire. A plan was presented by staff for renovations to address these issues. Council has requested a Special Meeting of Council scheduled for November 5, 2020 at 4 p.m. to discuss this issue further.

The Road Superintendent excused himself from the Meeting.

**MOTION: 2020-138**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT the Road Voucher in the amount of $19,290.09 be approved for payment……………..carried KN.

**MOTION: 2020-139**

Moved By: Penny Palonen

Seconded By: Martin Ainslie

THAT the General Voucher in the amount of $70,503.85 be approved for payment……………..carried KN.

**MOTION: 2020-140**

Moved By: Arthur F. Hayden

Seconded By: Wayne L. Bailey

THAT the Fire Voucher in the amount of $52.02 be approved for payment………………….carried KN.

**Campbell Bay Boat Launch**

Council has reviewed email correspondence received from the Department of Fisheries and Oceans regarding the possible transfer of the Campbell Bay Boat Launch to the Municipality. It was determined that more information is required and will be further discussed at the Special Council Meeting scheduled for November 5, 2020.

**Reports:**

**Airport:** Wayne Bailey advised that a snowplow truck has been purchased in the amount of $22,000.00 for the Airport. This was a unanimous decision.

**MMA:** Penny Palonen provided a report to Council from the October 21, 2020 Manitoulin Municipal Association Meeting. Susan Church, Executive Director, and Jeff Buell, Project Director of Blue Sky Net gave a lengthy presentation. The focus is on bridging the gaps in technology. It is much more expensive to service low density rural areas on Manitoulin so a combination of satellite and cable would be required. Susan Church will send out a Resource Guide when it is finished.

 Kim Neale, Climate Co-ordinator for Billings and Central Manitoulin stated there are a lot of funding opportunities available and suggested we could collaborate. Ken Noland suggested that municipalities could select a representative to sit on a Climate Change Committee with Kim.

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 Concern was expressed over trials being moved to Sudbury. The decision is being reviewed to see if they can return the juries to Gore Bay. The MMA will send a letter to the Attorney General’s Office.

 The Road Supervisors have been conducting tenders for things like culverts and surfacing, etc that the whole Island share. They have not been given the authority to send out tenders or to accept tenders on our behalf. It was suggested it be brought back to staff to look into.

 Al McNevin, FONOM, reported that the issue of reducing Health Units is fading, in the face of the pandemic. FONOM will have a representative to decide on police boards. FONOM will continue to lobby for broadband improvement.

 Ken Noland reported that the Health Unit has spent $1.2 – 1.3 million since March on the pandemic. They are working on renovations. The idea of moving down to 3 health units is now on the back burner.

 Ken Noland reported that he had a meeting to discuss alternative lighting on Amish vehicles. He warned that the flashing lights on Fire Trucks and Police vehicles tend to make the horses want to jump.

A copy of Penny Palonen’s report containing more detailed information is available for review.

**Manitoulin Planning Board:**

A proposed application for a six lot plan of subdivision has been brought forward for Lot 31 and Part of Lot 32, Conc. VIII, Township or Burpee.

**MOTION: 2020-141**

Moved By: Wayne L. Bailey

Seconded By: Penny Palonen

Council supports the application for seasonal residential and/or permanent residential uses via Adanac Road Re: Lot 31 and Part of Lot 32, Conc. VIII re Plan of Subdivision………………carried KN.

**Recreation:** Penny Palonen advised that the Golden Age Club will be donating $1,000.00 to the Hospital.

 A funding opportunity for Canada Day has been received. Art Hayden will be provided with a copy of the application for review. The deadline is November 21, 2020.

**DSB:** Art Hayden reported the Chief of Paramedics has gone to Temiskaming to participate in a project. Funding for Social Housing was discussed. If a rent freeze occurs it will impact the cost to the Municipalities.

**Manor:** Art Hayden advises the Manor has received extra funding (approximately $85,000).

The finances remain in good shape. There has been a large turnover of staff over the past year.

 Wayne Bailey advised that the grant of 2.5 hours per day per patient is being increased to 4 hours per day.

 Art states the telephone issues at the Manor are being managed but the system will need updating in the future.

Reeve Noland advised that Bylaw No. 02-30 Being a Bylaw to Record Municipally Maintained Roadway

may require updating from Scott Road as listed on Schedule A to Scott’s Bluff Road.

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**MOTION: 2020-142**

Moved By: Arthur F. Hayden

Seconded By: Martin Ainslie

THAT the Council Meeting be adjourned at 9:47 p.m……………….carried KN.

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 Ken Noland, Reeve

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 Patsy Gilchrist, Clerk-Treasurer