

The Corporation of the Township of Burpee and Mills

Special Council Meeting Minutes

Tuesday, October 13, 2020

The Corporation of the Township of Burpee and Mills Council met for a Special Council Meeting at the Burpee and Mills Complex. Reeve Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Arthur F. Hayden and Wayne L. Bailey were in attendance. Lynn Jackes, Deputy Clerk-Treasurer and Shane Chatwell, Road Superintendent were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The Meeting was called to order by Reeve Noland at 9 a.m.

No conflict of interest was declared.

MOTION: 2020-133

Moved by: Martin Ainslie

Seconded by: Penny Palonen

THAT Council approve the Agenda for the October 13, 2020 Special Council Meeting.....carried KN.

Shane Chatwell, Road Superintendent advised that the concern for the work that was being done on the unopened Watt's Lake Road has been cleaned up by the property owners involved. Council has discussed drafting an Unopened Road Allowance Policy that would provide consistency and proper procedures when permission has been requested to open unopened road allowances within the Township of Burpee and Mills.

Permission had not been requested from current council for the Watt's Lake road allowance to be opened but it was thought that they requested permission approximately 10 years ago. Council does not know if the road is in the correct place therefore a survey should be done. Art Hayden believes we have some accountability for this therefore we should pay for survey. Wayne Bailey suggested we split the cost. Although we didn't pay for the survey for another taxpayer, it was suggested we pay for Watt's Lake because of the previous request years ago and the fact that we didn't have a road policy in place. It was concluded that a quotation would be requested and further discussion would take place.

Council has requested the Clerk-Treasurer draft an Unopened Road Allowance Policy for Council's review. The lawyer has provided a sample document that can be modified to suit the needs of our municipality.

A complaint has been received regarding a hunt shack on a road allowance. The exact location of this road allowance has not been stated. Correspondence will be forwarded requesting the information. It is the responsibility of the property owner to know where their property lines are located. Once information is received follow-up and necessary action will occur.

Shane Chatwell, Road Superintendent, excused himself from the Meeting at 9:50 a.m.

A discussion was held regarding the Building Systems Committee/Building Permits. It was decided that the Clerk-Treasurer would meet with Dan Osborne, CBO, to ensure Burpee and Mills has a proper filing system for the Building Permits and all pertinent information is being submitted to the Municipal Property Assessment Corporation as required. There is some clarification needed on the agreement with the Building Systems Committee

Reeve Ken Noland advised we are waiting on information from our lawyer regarding Trailers and Trailer Bylaws, possibly a Fine Fee Schedule approach for review. The lawyer is consulting with the Manitoulin Planning Board to clarify and he is researching the best way to approach the zoning bylaw to make trailer violations easier to enforce. A suggestion was made to draft a trailer bylaw to help clear up any confusion.

Council has been waiting on correspondence from the engineer re Lorne Lake. The decision was made to withhold payment on invoices from the K.Smart for the Burpee Drain until the correspondence is received.

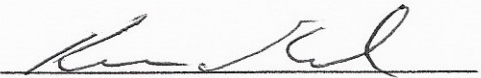
A discussion was held regarding an Office Restructuring or addition. It was suggested that an upgraded electrical and air conditioning system be considered as well. The office has been asked to request quotations for both the restructuring option and the addition.

Motion: 2020-134

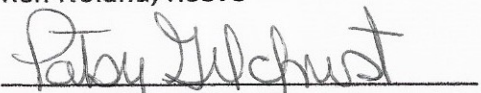
Moved By: Wayne L. Bailey

Seconded By: Arthur F. Hayden

THAT the Council Meeting be adjourned at 10:55 a.m.....carried KN.



Ken Noland, Reeve



Patsy Gilchrist, Clerk-Treasurer