**The Corporation of the Township of Burpee and Mills**

**Regular Council Meeting Minutes**

**Monday, June 1, 2020**

The Corporation of the Township of Burpee and Mills Council met for the Regular Council Meeting electronically with Reeve, Ken Noland and Councillors, Martin Ainslie, Penny Palonen, Arthur F. Hayden and Wayne L. Bailey in attendance. Lynn Jackes, Assistant Clerk-Treasurer, Jeff Middleton, Acting Fire Chief and Tom Sasvari were also in attendance. Patsy Gilchrist, Clerk-Treasurer recorded the minutes.

The meeting was called to order by Reeve Noland at 7:33 p.m.

There was no Conflict of Interest declared.

**MOTION: 2020-83**

Moved by: Martin Ainslie

Seconded by: Wayne Bailey

**THAT** Council approves the agenda for the June 1st, 2020 Regular Council Meeting……………carried KN.

**MOTION: 2020-84**

Moved By: Arthur Hayden

Seconded By: Penny Palonen

**THAT** Council approve the Regular Council Meeting Minutes of April 6, 2020 as circulated………………..carried KN.

**Acting Fire Chief’s Report**

Jeff Middleton, Acting Fire Chief, reported that the fire at the Millsap’s had a good outcome and may have been caused by the electric fence.

He has received PPE supplies; masks, gloves, hand sanitizer and face shields.

Ken asked about the fire truck and Mr. Wismer said it’s on hold because of Covid 19.

Ken also asked about firefighter training. Ken and Jeff will get together to plan a practice following Covid 19 protocols.

Jeff Middleton excused himself from the meeting at 7:37

**Road Superintendent Report**

Shane Chatwell was absent Reeve Ken and Arthur Hayden plan to meet with Shane to review any issues with the roads. Arthur Hayden, Lyle Honess and Shane Chatwell met on May 26, 2020 for a road check.

Arthur Hayden reported on the road check as follows:

* Covid rules were followed on road check
* The roads were in good condition.
* Recommendations include:
  + 5km resurfacing: 1km on lower Bell Rd. (from Pfiefer’s over the hill)., 1 km on Indian Point Rd., 2km on north Poplar Rd., and 1km on Union Rd. from new section.
  + Fixing 3 areas on Indian Point Rd. and Mordon Noakes. There are large dips in the road which would need to be excavated and restored to the proper elevation. Shane is to get costing.
  + Putting crushed aggregate on Scott’s, Brittainville and Ainslie Roads.
  + Capital project on Union Rd., going easterly if any funding is available.
* There was a meeting with MSO where there were samples taken. The goal is to have the whole project covered under warranty. Arthur Hayden said there was no word on the decision yet but Ken had heard from Shane in the morning that the project will be covered under warranty.
* Ditching is continuing on Brittianville Rd. and Williams Rd.
* Ken asked about fogging and Arthur Hayden advised that it is holding up but will continue to be monitored. Ken suggested fogging on top of the warranty work.
* Wayne Bailey asked about long term plan for McKinley Rd. Arthur Hayden said there will be no winter maintenance or ditching for this year. It needs gravel. The culverts were done.

**Road Superintendent’s Discussion Report**

There are concerns with the Road Superintendent Association’s process for awarding tenders.

**Roads Request for Quotations**

The tenders have been received and will be reviewed with Shane.

**Road Allowance Opening**

Ken suggested that they need to review the policy and a lawyer needs to be consulted.

The request to open the road came verbally from a tax payer to Shane. The request needs to come to the Council in writing and then the Council can move forward with the request. Council will get a legal opinion.

Opening the road could affect species at risk.

**MOTION: 2020-85**

Moved By: Martin Ainslie

Seconded By: Arthur Hayden

**THAT** Council approves contacting a lawyer regarding unopened road allowances………………carried KN.

**MOTION: 2020-86**

Moved by: Arthur Hayden

Seconded by: Penny Palonen

**THAT** the Road Voucher in the amount of $11,345.97 be approved for payment…………….carried K.N.

**MOTION: 2020-87**

Moved By: Wayne Bailey

Seconded By: Arthur Hayden

**THAT** the General Voucher in the amount of $70,883.72 be approved for payment………………carried KN.

**Councilor payments for teleconference meetings**

The By-law is to be reviewed to see if it needs to be revised. General consensus was that a teleconference meeting is the same as a physical meeting.

**There were no fire expenses**

**MOTION: 2020-88**

Moved By: Penny Palonen

Seconded By: Wayne Bailey

**THAT** Council gives By-law No. 6 – 2020 (Tax Ratio Bylaw) necessary readings and is passed.

**Burpee Drain – Pearson Invoice**

Ken explained the invoice and he will contact Mr. Kuntze again for the balance of the requirements Mr. Kuntze is responsible for. There needs to be a meeting set up with Mr. Kuntze to discuss the Honess Drain.

**Mutual Assistance Agreement**

A Mutual Assistance Agreement drafted under the Emergency Management and Civil Protection Act, RSO 1990, has been presented to Council for their review. This draft agreement would allow the interchange of staff, equipment, assistance, etc. between the municipalities of Billings, Burpee Mills, Gore Bay and Gordon/Barrie Island. More research is needed so the issue will be tabled until the July Council meeting.

**Building Permit Review**

Wayne L. Bailey and Penny Palonen are seeking additional information and their recommendations will come forward to the next meeting of Council.

**Strategic Asset Management Policy Draft**

Tabled to the next meeting of Council.

**Summer Student Funding Approval**

Funding was approved and an ad will be placed in the June Newsletter and The Recorder. The deadline for accepting resumes is June 16, 2020.

**FCM Grant**

Council will need more information on the Federation of Canadian Municipalities and do we need to belong to the Association to access funding.

**Reports**

**Airport** – There were no meetings but it was mentioned that they were painting lines at the airport.

There was nothing to report from MMA, Manitoulin Planning Board, POA, CPAC or the Recreation Committee.

**Library** – There was a Zoom meeting and minutes are attached. Martin Ainslie reported that the full cost of a summer student is to be covered.

**Waste Management** – The Pilot Project for the disposal of Agricultural Plastics needs more research. Ken will make a call to the OFA for more information. Ken has spoken to some local farmers and they were not very receptive to the idea. One concern is the end use for the plastics.

Penny Palonen advised that there was a request for a portable toilet for the Transfer Station. Wayne reported that neither Shaw or Wally’s has one available right now. Martin Ainslie suggested an outhouse if all cleaning protocols could be maintained. Ken will get more information from Shane.

**DSB**

Arthur F. Hayden reported that the audit was completed and the financial statement is in good shape. There was a deficit for the first time in 20 years which was due to WSIB.

The paramedics are doing Covid testing and the demand is dropping off.

There is additional funding for Covid.

**Centennial Manor**

Arthur F. Hayden advises the Manitoulin Centennial Manor has a very restrictive protocol. Everyone had been tested and the tests were all negative. The financial report audit was completed and the finances are in good shape. Ken asked if there were additional expenses due to Covid. The Manor is receiving $24,000 funding to help with extra cleaning and other Covid expenses. No new admissions are being accepted from the hospitals at the present time but new residents are being received. They are tested and must be transferred in within a 24 hour window. Occupancy rate at the Manor is over 90%.

**Covid 19 Leadership Coordination Committee**

The terms of reference for the committee is now on hold.

**MOTION: 2020-89**

Moved By: Martin Ainslie

Seconded By: Wayne Bailey

THAT we adjourn to meet at our next regular council meeting on Monday, July 6, 2020 at 7:30 p.m……………………carried KN.

The meeting adjourned at 9:00 p.m.

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Ken Noland, Reeve

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Patsy Gilchrist, Clerk-Treasurer