Corporation of the Township of Burpee and Mills

Regular Council Meeting

September 5, 2018

The Corporation of the Township of Burpee and Mills Council met for the regular Council meeting with Reeve, Ken Noland and Councillors, P.A. Palonen, Lyle Honess, Art Hayden and Wayne L. Bailey in attendance. Shane Chatwell Road Superintendent, Marty Ainslie and Rob Thirkill were also in attendance. Bonnie Bailey, Clerk recorded the minutes.

No. 92

Moved by: Wayne L. Bailey

Seconded by: Arthur F. Hayden

That we amend the agenda to add the Cemetery as an item.

Carried KN

No. 93

Moved by: P.A. Palonen

Seconded by: Lyle Honess

That we approve the minutes of the last regular council meeting held on August 1, 2018 as circulated.

Carried KN

Roads Report – Superintendent Chatwell inquired as to what Council would like done with the older plow. The truck is up for a license renewal in November and we will have the new plow. He recommended having a mechanical on the older plow and if it passed to keep it for a year to be a back up for the new plow as the new plow may have some problems to work through in the first year and therefore may be out of service for warranty work. Reeve Noland inquired about the cost of the licensing and insurance to keep the older plow operational. Superintendent Chatwell commented that the Union Road Project is coming along well and he requested a meeting of the roads committee to meet with the grader operator. The meeting is set for September 12, 2018 at 7:30 a.m. The brushing will be started next week and plan to brush from Poplar Road to Scotts Road. Superintendent Chatwell would like the road committee to inspect areas to be brushed as well. Superintendent Chatwell discussed the new company that has the contract for highway maintenance and our order for winter sand. Also Central Manitoulin’s has a grader similar to ours for sale for parts.

Transfer Station - Superintendent Chatwell noted that there was an issue at the transfer station as one of the workers had someone work in their place. Council agreed this is not allowable as the person would not be covered under the Township’s Workers Compensation.

Roads Committee Inspection Report – Councillor Hayden reported that the committee had looked at the Union Road capital project progress as to the quality of work. There were a number of issues with the way the sub layer of the road was being constructed that appeared to be resulting from grader operations. A new operator was obtained to grade using the Municipal grader and the results were very good. The committee is now pleased with the development of the road’s project.

Drainage – Reeve Noland noted that the contractor working on the Burpee Drain # 1 had been working in the wrong area and this should be considered an add on and they would not be paid for it. There also seemed to be some confusion as to certain areas of the ditching to be completed on McKinley Road. Also the owner of the property needs to be contacted regarding his fence. Councilor Hayden inquired if it was the drainage superintendent that was responsible for this. It was determined that the superintendent had not been there but was to be on site tomorrow.

Fire Department – Council reviewed the 2011 Fire Regulating By-law and will look into amending some sections.

Municipal Insurance – It was noted that with the latest increase to our insurance policy it would be advisable to acquire quotes from other insurance companies. This should be done early in 2019.

Emergency Coordinator – Council request that the office check with Gordon/Barrie Island to see if their Coordinator would be interested.

Building System Committee – Councillor Palonen noted that he had concerns about the Building Systems, Chief Building Official contract if a municipality withdrew from the Committee and it’s sharing of costs.

Manitoulin Planning Board – Reeve Noland reported that the board had an early meeting last month due to a developer needing an extension on his plan of subdivision. The meeting’s cost was covered by the developer.

Waste Management – Councillor Palonen advised that he would be continuing to move forward with the capping of several wells the Ministry of Environment had approved at the transfer station.

Manitoulin Centennial Manor –Reeve Noland reported that we have not received word from the Manor as to the meeting that had been requested. The Engineer was to have inspected the building in August and the meeting may be called after his report is submitted.

Burpee Mills Cemetery – Councillor Hayden reported that the board had a meeting on August 14 which was the first meeting for two new board members. The board has three areas of discussion to bring forward to Council.

 1. Expansion of Cemetery operations – Councillor Hayden noted it was important to understand the history of how Cemetery operations have developed. With the hiring of full time Municipal employees and necessary equipment the Cemetery operations have moved away from third party contracting and the work is completed in house. The Board would like to continue with this endeavor. Currently we have a contractor supply and install the vaults and we would like to do that work now. We would purchase the vaults and keep a supply in stock and purchase the installation equipment. The present procedure of contracting this operation to a third party has raised some concerns regarding insurance and liability and quality of services. The Cemetery has the people to do this and the Board feels it is the best way to proceed with using in house employee’s verses third party contracting to eliminate any liability issues and provide a good quality of service. Councillor Bailey noted that this would be a good time to introduce a new Cemetery service as they are in the process of re-writing a new Cemetery Operations By - Law.

 2. Upon completion of the Municipal Code of Conduct the Board will proceed to draft the Cemetery Code of Conduct.

 3. The Board has concerns with the apparent lack of parking at the Cemetery resulting in a lot of older people having to walk up and down the hill to attend grave side services. The Board would like to open the road north of the existing parking. Reeve Noland commented that we have the equipment and the road employees could work on expanding the parking area.

Correspondence:

Gordon/Barrie Island letter regarding the Little Current swing Bridge. Burpee and Mills Council decided to draft a letter with concerns of the Little Current swing bridge. Councillor Palonen will work on drafting a letter in support of changing the swing bridge for something that provides the basic fundamentals needed in transporting traffic on and off the island.

No. 94

Moved by: Lyle Honess

Seconded by: Wayne L. Bailey

That we have Direct Satellite and Security Inc. install the security camera system at the Municipal Complex as per its 2018-07-24 estimate.

Carried KN

No. 95

Moved by: Lyle Honess

Seconded by: Wayne L. Bailey

That we approve the new business plan for the Burpee Mills Cemetery as presented.

Carried KN

No. 96

Moved by: Arthur F. Hayden

Seconded by: Lyle Honess

That road voucher No 08 for the amount of 46,712.76 be passed for payment.

Carried KN

No. 97

Moved by: Arthur F. Hayden

Seconded by: Wayne L. Bailey

That we appoint Patsy Gilchrist as the Burpee and Mills Cemetery Secretary/Treasurer.

Carried KN

No. 98

Moved by: Wayne L. Bailey

Seconded by: P.A. Palonen

That we approve payment of the general accounts list of $70,934.52.

Carried KN

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| --- | --- | --- |
| Accounts |   | Sept. 5, 18 |
|  |  |  |
| **Name** |  | **Credit** |
| Hydro One |  | 505.90  |
| Bell |  | 95.03  |
| Cash |  | 27.69  |
| Steele's Home Hardware |  | 11.96  |
| Lake Wolsey Obejewung Park |  | 661.05  |
| Virgin Mobile Canada |  | 84.75  |
| Cambrian Insurance |  | 29,620.80  |
| BEACON IMAGES |  | 126.00  |
| Burpee & Mills Cemetery |  | 140.00  |
| Nicholas Lane |  | 40.00  |
| Nicholas Lane |  | 85.00  |
| Pitney Bowes |  | 12.27  |
| Erwin H. Thompson |  | 885.00  |
| BMO Bank of Montreal. |  | 33.51  |
| Municipal Waste & Recycling Consultants |  | 1,525.50  |
| Laidley Stationery & Office Furniture |  | 595.01  |
| The Flower Hutch |  | 79.10  |
| Manitoulin Sudbury District Social Ser |  | 11,599.75  |
| Minister of Finance |  | 7,130.00  |
| Minister of Finance |  | 6,736.56  |
| Wages |  | 7,292.75  |
| Receiver General |  | 2,882.86  |
| Workers Safety and Insurance Board |  | 764.03  |
| **TOTAL** |  | **70,934.52**  |

No. 99

Moved by: Arthur F. Hayden

Seconded by: Lyle Honess

That we approve payment of the Fire Department accounts list of $118.53.

Carried KN

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| --- | --- | --- |
| Burpee Mills Fire Dept |   | Sept. 5, 18 |
|  |  |  |
| **Name** |  | **Credit** |
| Bell |  | 90.80  |
| Northern 911 |  | 27.73  |
| **Total** |  | **118.53**  |

Correspondence – Resolution of Council of the Township of Frontenac to continue to advocate the New Provincial Government to provide sufficient funding to cover additional costs associated with the certification initiative for volunteer fire fighters. Council wishes to support this resolution and request the Clerk to draft a Resolution of Support.

Municipal Drainage – Councillor Honess inquired as to the progress on the drainage work being done in Mills Township as he had received several inquiries from farmers. The farmers wishing to install tile drainage are wondering if this will be an option for this year thereby qualifying for the government grants available to them. Council directed the clerk to request an update from K. Smart’s engineer for the Mills drainage work.

No. 100

Moved by: Wayne L. Bailey

Seconded by: Lyle Honess

That we adjourn to meet at our next regular council meeting on Monday October 1, 2018 at 7:30 o’clock p.m.

Carried KN