Corporation of the Township of Burpee and Mills

Regular Council Meeting

September 7, 2016

The Corporation of the Township of Burpee and Mills Council met for the regular council meeting with Reeve, Ken Noland and Councillors, P.A. Palonen, Lyle Honess, Art Hayden and Wayne L. Bailey in attendance. Patsy Gilchrist, Clerk Treasurer Assistant and Wayne Bozaga also attended the meeting.

No conflict of interest declared.

No. 99 A

Moved by: Wayne L. Bailey

Seconded by: Arthur F. Hayden

That we approve the addition of Wayne Bozaga’s address to Council to the meeting agenda.

Carried KN

Wayne Bozaga’s – Wayne had concerns regarding his and his neighbour’s drive way. His entrance is on the top of a hill and his neighbour’s at the bottom of the hill. With slower moving farm machinery traffic the entrances could be provided with public notification of their upcoming location. Council responded that Shane Chatwell the road superintendent would have a look at the site to see if a hidden driveway sign would be appropriate for this location. Wayne also had concerns regarding the lack of a phone at the transfer station. Council wanted to wait until the new cell tower was operational to see if a cell phone would work there and with two of the three attendants having a cell phone there would be phone coverage in case of emergencies.

No. 99 B

Moved by: Arthur F. Hayden

Seconded by: Wayne L. Bailey

That the minutes of the last regular council meeting held on August 3, 2016 be approved as circulated.

Carried KN

Roads Report – There was four entries for the ‘Name the Road’ request. They included ‘Diamond Lots Lane’, ‘The Bush Lot Road’, ‘Old Tree Road’ and to name the road for in memory of a veteran of the area. Council will select a name at next month’s council meeting.

Fire Department – Colleen Bruder had reported a problem with the pager system in that a test page had failed. There was a follow up page that went well. It was wondered if some of the pager batteries might be low and need to be replaced. Council discussed the various reasons for this. Councillor Hayden suggested that the batteries might be able to be rejuvenated instead of replaced. Colleen wondered about the use of cell phones instead of pagers and Reeve Noland noted that the cell phones go down when the phone system does however the pagers will continue to operate and provide communications. Shane Chatwell continues to work on the pricing to purchase of a new fire truck. Reeve Noland wanted to have the By-law updated before next year’s fire season to include the directive that the person in charge of establishing and lifting a fire ban was the Municipal Council and not the Fire Chief.

No. 100

Moved by: Arthur F. Hayden

Seconded by: P.A. Palonen

That we draft By-law no. 11 – 2016 to hire a part time Assistant to the Public Works Supervisor.

Carried KN

No. 101

Moved by: Lyle Honess

Seconded by: P.A. Palonen

That By-law no. 11 – 2016 received its required reading and finally passed.

Carried KN

Employee Health Benefits – The pricing that had been provided appeared to be expensive in relation to the benefits. Council suggested looking at combining with another organization such as the Chamber of Commerce etc. to try and reduce the rate.

Gore Bay Airport – Councillor Honess reported that there are concerns regarding the Gore Bay Airport and suggested that a meeting would be called with all West End Municipal Partners, including First Nantions, and a representative from Aviation Canada. Some of the items to be addressed are as follows:

* Defining the difference between a Certified #1 and Certified #2 Airport
* New runway has not been registered
* Updated financial information required
* Accountable Executive required
* Budgeting/Funding for expenses including fuel tanks, lighting, etc.
* Define project costs
* Set targets for performance within operational guidelines

Recreation – Councillor Hayden reported that their next breakfast would be the hunter’s breakfast and they would be having a meeting later in September.

Councillor Honess suggested that since the Complex boiler system needs to be replaced and should be upgraded in size then wondered if it would be more cost efficient that the new system should also supply the hot water for the garage heating system. Council was all in favour of this and would acquire some estimates for a new boiler system. Councillor Palonen mentioned that he would like to see the extension to the pipe for the well done. It was decided that the work would be done.

Website Design – Councillor Hayden reported to Council that he and the Clerk had a meeting with the site designer to see his progress to date. He was able to provide a viewing of the site. Most of the site was finalized and had very few details left to complete. We did discuss the use of the current Domain Name and the setting up of the server and the related costs. The current server will need to be terminated. Councillor Palonen had some questions relating to the website and Council decided to meet with the website designer so everyone could view the site.

Municipal Drainage – Council reviewed the reports and agreed with the timing for a site visit for the Honess Drain.

AMO Conference – Reeve Noland reported that he attended the conference and was able to discuss our loss of taxation revenues through the exempt and managed forest programs and the concerns Council has regarding this.

No. 102

Moved by: Arthur F. Hayden

Seconded by: Lyle Honess

That we draft a letter of support for Gordon Barrie Island for a funding application for the Gore Bay Golf Course.

Carried KN

No. 103

Moved by: Arthur F. Hayden

Seconded by: Lyle Honess

That road voucher No 8 for the amount of $112,933.13 be passed for payment.

Carried KN

No. 104

Moved by: Lyle Honess

Seconded by: Arthur F. Hayden

That we approve of the Fire Department accounts list of $192.10.

Carried KN

|  |  |  |
| --- | --- | --- |
| Fire Dept Accounts |  | Sept 7, 2016 |
|  |  |  |
| **Name** |  | **Credit** |
| Bell |  | 90.80  |
| Bruder Colleen. |  | 101.30  |
| **TOTAL** |  | **192.10**  |

No. 105

Moved by: P.A. Palonen

Seconded by: Lyle Honess

That we approve payment of the general accounts list of $49,190.19.

Carried KN

|  |  |  |
| --- | --- | --- |
| Accounts |   | Sept 7, 2016 |
|  |  |  |
| **Name** |  | **Credit** |
| Hydro One |  | 677.90  |
| Bell |  |  97.72  |
| Cash |  | 3.29  |
| E & L Ekectric. |  | 3,982.34  |
| Vic Noble's Meats |  | 48.40  |
| STEEL' S HOME HARDWARE |  | 220.76  |
| DIRECT SATELLITE & SECURITY |  | 206.23  |
| Virgin Mobile Canada |  | 75.65  |
| Island Promotional Products |  | 79.05  |
| MANITOULIN EXPOSITOR |  | 117.16  |
| Sentimental Flower Shop |  | 76.84  |
| Laidley Stationery & Office Furniture |  | 141.00  |
| Town of Gore Bay |  | 20.00  |
| Pitney Bowes |  | 129.80  |
| PITNEYWORKS |  | 169.47  |
| Pitney Bowes |  | 129.80  |
| BANK OF MONTREAL. |  | 794.00  |
| Fogal's of Manitoulin Inc. |  | 183.83  |
| Fogal's of Manitoulin Inc. |  | 51.85  |
| Minister of Finance |  | 5,590.00  |
| Minister of Finance Credit |  | (251.00) |
| Sudbury and District Health Unit |  | 941.00  |
| Manitoulin Sudbury District Social Ser |  | 11,728.42  |
| Manitoulin Centenial Manor |  | 15,093.08  |
| Wages |  | 6,790.98  |
| Receiver General |  | 2,868.24  |
| **TOTAL** |  | **49,190.19**  |

No. 106

Moved by: Arthur F. Hayden

Seconded by: Lyle Honess

That we approve having Nelson Woodcraft install the chair rails in the main hall and installing the 6 sliding door assemblies in the storage room as per his cost estimate.

Carried KN

No. 107

Moved by: Lyle Honess

Seconded by: Arthur F. Hayden

That we adjourn to meet at our next regular council meeting on Monday, October 3, 2016 at 7:30 o’clock p.m.

Carried KN

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Reeve, Ken Noland

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Clerk, Bonnie Bailey

Corporation of the Township of Burpee and Mills

Burpee Drain 1 Meeting

September 22, 2016

The Corporation of the Township of Burpee and Mills met for a special Drainage meeting with Reeve, Ken Noland and Clerk, Bonnie Bailey attending for a Burpee Drain 1 meeting with K. Smart Associates Inc. and interested property owners of the proposed work area.

Attending:

K. Smart Associates Inc:

John Kunzte P.Eng

Robert Sheach – Drainage Superintendent

Joel Miller P.Eng

Property Owners:

 Curtis Pfeifer

 Larry Pfeifer

 Penny Palonen

 Pentti Palonen

 Wayne Bailey

 Seija Bailey

 Allen Ross

John Kuntze stated the preliminary report for Burpee Drain 1 is ready to be filed and inquired if there should be any revisions made before he submitted it.

Burpee Drain 1 was discussed by each individual branch with John Kuntze explaining what had taken place and proposed future work.

The Lorne Lake Outlet would have the channel cleaned of debris and removed with a path along one side for access for future inspection and removal of beaver dams. There is not expected to be any removal of the sand bar at the lake if so it would be very little. The work will be kept separate for assessment purposes.

There had been some vegetation left at the mouth of the river at the north end of Lorne Lake that had not been accessible that still needs to be removed.

Curtis Pfeifer wanted further work done on the drain south of Campbell Road and wanted the culverts on Campbell Road reconstructed. It was agreed that the drain from Campbell Road South needed some additional work.

It was also noted that from Campbell Road to Bell Road needs to be cleaned out. The Culverts at Bell Road need to be lowered and drain cleaned out through the lot West of Bell Road. There will be some work North along Bell Road to Highway 540. Having culverts changed at the Highway will be decided by the MTO.

Drain B - needs cleaned out with at least a foot removed with a rock waterfall to avoid erosion of the fields to the West with a ditch 1 meter deep along fence along the highway. The MTO wants to lower the culvert there at one hundred percent of their cost. Curtis Pfiefer noted that he would take the entire fill that was to be removed from the ditch and it would not have to be hauled away. There would be a culvert put in for drainage to lot 25. Curtis Pfiefer mentioned the size of culvert he would need to use by his farm machinery.

Drain C – a culvert was to be changed however it was determined that it could be removed.

Drain D – the bottom end will be cleaned out. The MTO is to respond as to having the culvert lowered.

Drain E – the culverts east of McKinley under Highway 540 should be dropped. The ditch will be on the east side of McKinley. Wayne Bailey noted that the soil depth should be checked on the east side of McKinley.

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Reeve, Ken Noland

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Clerk, Bonnie Bailey

Corporation of the Township of Burpee and Mills

Special Meeting

September 27, 2016

The Corporation of the Township of Burpee and Mills Council met for the special council meeting with Reeve, Ken Noland and Councillors, P.A. Palonen, Art Hayden and Wayne L. Bailey in attendance. Robert Maxwell Website Designer and Edyta Maxwell also attended the meeting.

The meeting was held to review the new website that Robert Maxwell has finished designing for the Municipality.

Robert gave a brief description of the website and started by running the video found on the home page.

Councillor Palonen had concerns about the video including identifiable people and property. Robert noted that when he had filmed the pancake breakfast people had asked him what he was doing and they were informed that it was film for the municipality’s website. There had been no complaints at the time. As to avoid having to delete part of the video it was suggested that the identifiable people and/or property owners could be contacted as their permission to be included in our video.

Councillor Hayden mentioned that we have consistently included photos of identifiable people in the monthly newsletter. Reeve Noland noted that his father did not have an issue of his mail box with his name on it being on the video.

Robert went through all the features of the site and location of documents.

Councillor Palonen inquired as to why we had to use PDF files on the website. It was noted we don’t have to however that is how Robert had received the files and that is what he posted. There was a discussion as to posting documents in a word format and the possibility of someone changing them. Robert noted that only someone having access to the site for editing would be able to change the documents.

Councillor Palonen inquired as to a search option, Robert had included in a goggle widget for search at the top of the home page.

Councillor Palonen was not in agreement with the fire permit application on the site. Council discussed that there should be more information on the website regarding restrictions as to burning and reference made to MNR requirements, such as time of day, wind conditions and available means to extinguish the fire if necessary.

Councillor Bailey inquired as to the website file capacity. Robert noted that the website should have enough capacity to hold what you would likely include on a website however there was a limit but if you required more space that could be purchased at an additional yearly fee.

Councillor Palonen mentioned the municipal logo that was on the site. Because we did not have a logo Robert volunteered to design one for us using Scott’s Bluff as a noted landmark of the area.

Robert noted there was a scroll to the top widget on every page that was useful especially for mobile devises. And that the website was designed to be used with mobile devises.

Councillor Palonen inquired as to having a link from the website to a database that we might have. This was an option that could be done.

Councillor Bailey would like to have the site include a map that would show all the lots and concessions. The Clerk will inquire at the Planning Board as to their providing such a map that could be downloaded to the site.

Robert had a form for Council to review as to his requirements under the contract and the status of each task. It illustrated that he had completed all the tasks.

Councillor Hayden noted that the site was very well done.

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Reeve, Ken Noland

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Clerk, Bonnie Bailey